

Grafton School Association

Minutes: Friday 19th May 2017, 9.30am

1. The Summer Fair - Friday 30th June 2017

Plans are progressing well, particularly for the street food area.

After half term, Esin, Lauryn and Michele will draw up a stall rota and other roles needed on the day. Helena confirmed that staff are keen to sign up and the rota will go to them first and then to parents/carers.

A letter home will go out after half term to get the date in diaries and to request offers of help/equipment to borrow. **(action: Michele to update 2016 letter)**

Raffle prizes and support from local businesses pledged to date:

- B&Q are looking at what they could offer. (Nana following up)
- Voucher for Georgina's jewellery stall Thank you, Georgina)
- 2 x fish and chip meals from Mr Chippy
- Dishes to serve on the day from various Nag's Head vendors

One of the tasks on the day will be collecting food from the vendors in Nag's Head. **(Action: Esin et al to include on the rota)**

A reminder that if people are approaching businesses, they need to take a personalised letter from the school verifying that they are authorised to request support.

The Sewing Club will make bunting and a request will go out for people to lend bunting.

Bouncy castle. Agreed to have it in the early years' playground; the fencing forms a natural barrier which will help queue management and there's a soft surface. The guy who has supplied the bouncy castle in previous years is no longer in business. **(Action: Leonie or Lauryn to approach local firm).**

Gemma (Street Dance teacher) will do a showcase with the children.

Outstanding actions/ items to follow up:

- Polly/Michele to check what t-shirt sizes we have for sewing club activity.
- Ice Cream options **(Action – Michele Finnigan)**
- See whether Arsenal in the Community can run an activity **(Action: Polly)**. If not, School to approach Elms, then Year Six.
- Does the Knitting Club want a stall? **(Action: Michele to ask Jenny Sewell)**
- Could we run the really popular paint spinning activity again? **(Action: Michele to ask Holly and Sherridan)**
- Will David Andrew bring their popcorn machine again - and any other support? **(Action: Andy)**
- Would the Whittington local historian like a stall again? **(Action: Andy)**
- Volunteers needed to approach the following businesses and any others:
 - Poundland
 - Morrison
 - Argos
 - Sainsbury
 - Odeon
 - Selby

2. Cake sales

Helen Williamson, one of the TAs, is coordinating the year group cake sales.

Agreed to get a sign for the playground gate and railings at front of school promoting the cake sales. This will help raise awareness, particularly when the stall has to be under shelter because of the weather. **(Action: Helen)**

3. Request to fund Grafton football kit

There is only one set of football kit. This means that when more than one team is playing a fixture, the kit has to be swapped over after the first match. GSA approved a request to fund new kit. **(Action: Lauryn to get costing).**

Minutes Approval

- Secretaries to submit minutes to Andy and Helena, copying Esin, Lauryn and Polly.
- Andy and Helena to approve or request amendments then discuss any proposed school actions with Nitsa and the Senior Leadership Team
- Following approval, minutes will be available on [school's website](#) **(Action – Andy)**; Centre – **(Action - Gloria)**; and GSA notice board **(Action – Esin/Lauryn/Nana/Michele).**
- Review of actions at each GSA meeting.